

Minutes for York Farms Board Meeting on 3/14/24

Start Time: 6:30 p.m. End Time: 7:40 p.m.

Board Members: Mary Ann Alexander, Sidney Lewinson, Stacey Roberts, Khimula Taylor, Andrea Thomas, Beverly Wallace, Ronnie Williams

- I. Call Meeting to Order.**
- II. Reading of Minutes from 2/8/24 (Ronnie)
- III. Presentation of Financial Matters by Khim:**
 - A. Banking Updates (balances, credits, debits) were given.
 - B. Accountant is preparing YF's taxes for 2023.
 - C. Reybold reimbursed YF for wet pond services.
 - D. Information from Accountant Regarding Private Donations. Khim will contact the accountant for guidelines for the matter.
 - E. Additional Business/Comments/Suggestions: None.
- IV. Task List/To Do List (Khim):**
 - A. Purpose of List: To list upcoming events to avoid missed deadlines.
 - B. Khim will update the List for review by the Board.
 - C. All Board members are encouraged to be aware of upcoming deadlines.
- V. Updating Residents' Contact List:**
 - A. Update contact list with new residents' contact information.
 - B. Save information from former residents on the contact list.
 - C. Update Contact List with residents' delinquent legal fees from both the paper files & computer files for NR.
 - D. Volunteers to do update contact list: Stacey & Beverly
- VI. Snow Removal Reimbursement Forms (Khim/Andrea):**
 - A. Contact Confirmation Form for snow reimbursement updated by Khim. The deadline for that form is in the Fall of previous year.
 - B. Snow Removal Reimbursement Form is due no later than: **June 1, 2024**
 - C. Board discussed the importance of completing reimbursement in advance.
 - D. Andrea will transfer other Deldot directives to Khim for completion of the reimbursement form.
- VII. NR's Proposal for Managing Deed Violations (Andrea):**
 - A. Board Members discussed several terms of the proposal regarding payments and responsibilities of NR and the Board.
 - B. Several questions from the Board regarding the proposal will be forwarded to NR.
- VIII. EMAIL FOLLOW UP TO FENCE VIOLATION (Stacey):**
 - A. Stacy will contact the resident again about the violation.

- B. Returned Certified Mail from Resident was discussed for further action.
- C. It is best not to open returned certified mail for court purposes.
- IX. Tractor Parking at Wet Pond (Andrea):**
 - A. Draft letter to residents to call police when truck returns.
 - B. Board discussed possible actions to be taken.
- X. Split Rail's Proposal to Address Fencing in Wet Pond (Andrea):**
 - A. Description of proposal was discussed.
 - B. Other estimates will be obtained.
- XI. Effort to Obtain Grant (Andrea):**
 - A. Research is ongoing, government official was contacted.
- XII. Email to Reybold About Fence Repairs (Beverly & Stacey):**
 - A. Letter to Reybold, regarding Reybold's repair of their fence on the 100 side of Cornwell, was prepared by Beverly & Stacey.
- XIII. Contact Competitive Edge for Spring Check on Dry Pond (Andrea):**
 - A. Status of drainage: water drainage is working.
- XIV. Effort to Obtain Better Insurance Rate (Ronnie):**
 - A. No update currently. Ronnie and Sidney are addressing the matter.
- XV. Repainting the White, Front Gate/Sign:**
 - A. Andrea reported that Paul is unavailable to paint the gate due to workload.
 - B. Beverly's suggestion to have volunteer Board members paint the white sign was revisited by the Board.
 - C. Beverly will take the lead for organizing work on the white gate.
 - D. Start Date for Project: None was given.
- XVI. Recent Work by Paul (Andrea)**
 - A. The front common area was mulched, and trash was removed from the road & grass.
 - B. Spring Plantings & Preferences: None were given. Will revisit matter in April's meeting.
- XVII. Review Exterior Project Request from Resident #1 for Approval:**
 - A. Board discussed the request. The Board finalized requirement(s) to be met by homeowner for approval. The resident will be notified about the requirements.
- XVIII. Review Exterior Project Request from Resident #2 for Approval:**
 - A. Project was discussed and approved by the Board based on precedence.

Meeting Adjourned: 7:40 p.m.