

**Corporate Resolution**  
**Of**  
**York Farms Maintenance Corporation**

The Officers of York Farms Maintenance Corporation do hereby consent to the following, in lieu of a meeting in person, effective this day June 30, 2017.

Motion: It has been proposed that procedures be written for hearings requested between Community Members and YFMC Board Members regarding violations or delinquent assessments. It is written in our Declaration of Restrictions that hearings shall be held within thirty (30) days of the written request. The Board must notify the Community Member of the date, time and place of the hearing not later than ten (10) days prior to the hearing date. A postponement may be requested by either party and, if granted, must take place within ten (10) days of the original hearing date. In addition, the following procedures will be followed. Either party may request only one (1) postponement and the postponement must be requested in writing within five (5) days of receipt of the hearing notice. Hearings are between the Community Member, YFMC Board Members and Architectural Review Committee Members only. The hearing is not mediation and Attorneys should not be present at this stage. When the hearing begins, the YFMC Board will list the violation(s) then present the Community Member with documentation relating to the initial decision of declaring the violation(s). The Community Member will then have an opportunity to present documentation and reason(s) he/she believes the violation(s) does not apply. No decisions will be made at the hearing. Raising of voices and/or arguing will not be tolerated out of respect for everyone present and the facility granting us use of their meeting room. If the Community Member or the YFMC Board attends the hearing with an Attorney and the other party does not, the other party reserves the right to cancel the hearing immediately and the YFMC Board will re-schedule the hearing at the earliest date/time possible, while allowing for ten (10) days written notice. When the YFMC Board reaches a decision regarding the violation(s), they will mail a determination letter within five (5) days of the hearing date. If the Community Member is not satisfied with the decision and believes they are not in violation of our governing documents, he/she has the right to consult with their Attorney, in which case the Board will do the same at the expense of the Community through annual maintenance assessments. If the matter presented goes to trial and a ruling is in favor of the YFMC the YFMC Board will ask the Judge for reimbursement of all Attorney fees and other

expenses paid regarding the matter, to be paid back to the YFMC by the Member. The following votes were received via e-mail:

Valerie A. DeLisle, President Voted Yes

Dawn Nichols, Vice President Voted Yes

Susan Bookout, Treasurer Voted Yes

Julie Gray, Secretary Voted Yes

Andrea Thomas, Director Did Not Vote

Bob Hunter, Director Voted Yes

Karin Bell, Director Voted Yes